



## *Chaperone Training 101*

**1. Band Handbook And Other Need To Know Policy Items:** All policies and procedures can be found in the band handbook located at [www.stockbridgeband.com](http://www.stockbridgeband.com)

- a. Marching Uniforms: black crew socks, marching shoe, show shirt/shorts, hat, coat, bibbers, gauntlets, and plume.
- b. Buses: no mixed gender seating.
- c. No one is allowed to be given food or drinks unless all students are provided with some as well.
- d. When on trips, your child is not just your child, they are all our children.
- e. There is to be no eating or drinking (other than water) while in uniform. (Students will be given expectations for third quarter break.)
- f. Anytime we go anywhere: All buses need to stay together when traveling and when parking. Equipment trailer and truck are to stay with the buses at all times.
- g. Mr. Bearden or Price will handle all bus driver issues.
- h. **MEDICAL FORMS SHOULD BE GIVEN TO ONE OF THE BUS CAPTAINS, AND PLACED IN A MED BAG.**

**2. Friday night games:**

- a. Arrive 20-30 minutes prior to the kid's attendance time.
- b. Fill water coolers and prep water bottles for home games (visiting band).
- c. Load crew: supervise the loading of the truck. (About 30 mins. prior to leaving is a good time to arrive.)
- d. Make sure that all needed items are loaded. There is an orange list on the loading dock door that lists everything needed.
- e. Bus captain for each bus. Each captain must have an attendance clipboard, radio, medical bag, and window sign for each bus.
- f. Take attendance (must be completed every time we reload). Prior to leaving, Mr. B. will wait for a thumbs up from each bus captain.
- g. When we get to our destination, wait for Bearden or Price to call for everyone. (Loading crew and leadership will exit first.) Usually, this is done by sections. Equipment from truck and trailer needs to be organized by like instrument for easier distribution.
- h. We will warm-up prior to going into the stands. While we are warming up, set up bleacher carpets for distribution and set up water coolers. Restroom runs can wait till we get into the stands.
- i. We will pass water out towards the end of first quarter.
- j. During the first quarter, set pit equipment with kids so that we can hurry on and hurry off.
- k. Reload pit equipment during 4<sup>th</sup> quarter.
- l. Students must be back from third quarter break by zero on the clock. Those that return late, will lose their privilege for the remainder of the season.
- m. After the game we will load the remaining equipment and then the students. Please walk the stands area before returning to the buses.
- n. Attendance, thumbs up to Mr. B. when you have everyone.
- o. When we arrive back at the school, check the buses when all the kids have exited.
- p. Everything is put in its home!
- q. The room is cleaned to Mr. B.'s liking.
- r. No one leaves until dismissed by Mr. B. only.

**3. Behavior problems:**

- a. Stop the situation, notify Mr. B.
- b. Fights – never do anything to harm yourself in efforts of breaking up a fight.
- c. Students who engage in fighting will not ride the bus home, they must be picked up from where ever we are at, by their parent/guardian.

**4. Medical Emergencies:**

- a. Make sure the kid is ok.
- b. Notify Mr. B or Mr. P.
- c. Mr. B. is the only one who can authorize medical attention.

**5. Keys To Success:**

- a. Always ask if you are not sure.
- b. Always consider what is the safest for the band.

**6. Misc.:**

- a. Park in the spaces furthest away from the loading dock so that the band truck can get in and out. Bearden and Price will park in the spaces directly across from the loading dock so that that the truck can get in once we return.
- b. Due to limited space, I would prefer that parents waiting to pickup their child, please wait outside.



**STOCKBRIDGE HIGH SCHOOL**

*Marching Tiger Band*